Huntingdon Road Surgery

**Infection Prevention & Control Meeting – 28th April 2020**

Present: Dr Hayton – IPC Lead, Jane Marchant - Lead Nurse,

Liz Gohery – Admin

The minutes of the last meeting were agreed.

**ACTION POINTS**

1. **Legionella/Water checks -**

All processes and recordings are working well.

1. **IPC Training** –

All staff handwashing training is up-to-date. Enhanced training is to be arranged with CCG IPC nurses for October 2020. Dr Hayton will make contact with Lynn Rodrigues. DMH

1. **Audits**

**A. Prescribing of sharps bins** –

We will add a sharps bin to the repeat list of all patients with sharp items on prescription, and send SMS explaining.

 DMH

**B. Infections post ear irrigation** – postponed until November 2020.

**C. Infections after minor surgery –** postponed until November 2020.

**D. Buildings Inspection –** The CQC inspection Dec2019 found the “walkthrough” inspection process to be inadequate, or at least inadequately documented for their standards. No buildings/cleanliness issues were actually found by CQC.

New inspection proformas to be designed. Full site inspection (HR and Girton) to be carried out.

 DMH/Liz

1. **Healthcare Acquired Infections -**

1 patient identified as having acquired C-Diff following a recent hospital admission.

1. **CleanSlate Cleaners -**

No issues regarding the current cleaning standards and schedules. It was suggested that Neil contact CleanSlate to ensure that their staff are up-to-date with current guidelines on covid-19 decolonisation – specifically, the wearing of appropriate PPE and cleaning methods (i.e. using Chlor-Clean tablets) when cleaning a ‘Hot Room’ NP

1. **IPC Report –**

The Annual Report July 2019 is available to view on the website and the next report will be available in July 2020.

1. **Staff Vaccinations –** New policy and procedurenow in place. All staff informed and are returning vaccination histories to DMH. Data protection issues have been considered and so far all staff have consented to this data being shared with the practice nursing team. Nurse Helen will lead on staff vaccination. Plan is for her to meet with every member of staff individually, to discuss recommendations as per the “Green book” chapter re healthcare workers, and to offer any missing vaccinations.

DMH

1. **Corona Virus**

During the initial days of the pandemic, there was a deluge of information relating to covid-19 and the country being locked down. We were quick to adopt new procedures to minimise spread of infection at the surgery ahead of national guidance. The national guidance which was published a number of weeks later and confirmed that our procedures were being recognised as best practice.

These included:

* Introduced staff ‘huddle’ each morning, covering the latest covid-19 guidance changes including IPC and PPE issues.
* Information to staff about self-isolation and when to stay at home. We had one member of staff who developed symptoms whilst on site – she and management were quick to act and did so appropriately (see significant event report).
* Systems in place for effective PPE use: stock control, staff training, clear guidance to the team, lead by Dr Brooman-White and nurse Aben.
* Reduced patient footfall on site, only necessary and urgent appointments seen in person. All appointment requests being triaged by GP or nurse telephone appointment.
* Many staff working from home, minimal requirement of staff in the surgery to allow for social distancing. Including provision of webcams, laptops and of staff training.
* Introduced virtual working methods for appointments with GP’s and Nurses.
* Dedicated “hot room” for seeing patients with symptoms. Clear guidance and systems relating to PPE, isolation procedures, decolonisation.
* Clear guidance regarding issues relating to home visits.

**9 AOB**

**Environmental Cleaning –**

Dr Hayton is to clarify the recommended cleaning processes for the “hot room”, and what we will do if we have more than one patient with symptoms on the same day.

DMH

**Next meeting – September 2020**

**Dates for Diary**

Date of Review Needle Stick Policy – January 2021

Annual Report – July 2020

Date of review of IPC Policy – June 2021

Date of Review of Waste Management Policy – June 2021

cc:

Neil Paterson – Business Manager

S-J Jarrold – Operations Manager