Huntingdon Road Surgery

**Infection Prevention & Control Meeting – 18th July 2023**

Present:

Dr David Hayton – IPC Lead, Laura Pascual Martinez- Nurse Manager, Ruth Beach – Office Manager IPC Administrator

The minutes of the last meeting were agreed.

**ACTION POINTS**

1. **Legionella/Water checks**

Annual risk assessment review was completed by Herts Enviro Services Ltd March 2023.

All scheduled checks have been completed.

**Action:**

Annual Review DMH

Risk Assessment review DMH

1. **IPC Training**

3 recent Hand Washing Training sessions carried out. LPM informed of new staff starters by NP to ensure given training.

1. **Clinical Audits and Buildings Inspection**

Building Inspection: pending

**Action:** RB to arrange. DMH to review and send out existing room templates.

Infections after Minor Surgery

**Action:** DMH repeat audit

Waste

Waste audit completed March 2023. Change of waste collection company by LMC. Await information regarding their policy on purple sharps bins.

**Action:** LP wall hooks for sharps bins - LP provide quotes for branded/ non-branded hooks to DMH.

1. **Healthcare Acquired Infections**

None notified.

1. **CleanSlate Cleaners**

All staff should raise any issues with their manager / NP. Regular reports of minor cleaning issues raised.

1. **IPC Report**

**Action:** DMH Annual report is due. RB to arrange after building inspection RB/DMH

Add to website to make available to staff and public.

**Action:** DMH to show RB to add to website DMH/RB

1. **Staff Vaccinations**

Up to date LP

**Action:** DMH to review normal vaccination records for new staff since Oct 2021. 1) letters to staff to request vaccination history.

1. **Corona Virus**

Staff uniform.

**Action:** LP to confirm staff uniform practices. LP

Look at SOP for Staff member with possible covid-19 infection.

1. **Ear Syringing**

LMP – discussed that can start at HRS as funding in place.

**Action:** DMH to confirm with NP.

1. **Spirometry**

**All working well with KAM and LPM undertaking spirometry tests and KAM spirometry being reviewed. Admin sending spirometry reminders for appointments – system is working well.**

**Action:** Remove spirometry from agenda RB

1. **AOB**

New consulting couches.

**Action:** LP to review risk assessments

**Next meeting: TBC Tues 9th November 2023**

Review Dates for Diary:

|  |  |
| --- | --- |
| Annual Report | June 2023 |
| All-Site Building Inspection | Summer 2023 |
| Review of Needle Stick Policy | Completed LPM June 2023Due June 2024 |
| Review of IPC Policy | April 2023 |
| Review of Waste Management Policy | April 2023 |
| Hand washing training review | 2024 |

cc:

Neil Paterson – Business Manager

Sarah-Jane Jarrold – Operations Manager