**Huntingdon Road Surgery Patient Group Committee Meeting Minutes**

**Wednesday 13th March 2019**

Present: David Faulkner, Jean Harding (chair), Mike Hewins, Yvonne Higgons, Sarah-Jane Jarrold, Robert Sanders

Apologies; Neil Paterson, Jackie Grimshaw

2. Minutes of February meeting – Agreed

3**. Matters Arising / carried forward**

a. **Newsletter** completed by YH. Forward any **ideas for** **notice board** to SJJ. Annual Planner and members list lost in computer changeover. Recreate eventually. **ACTION**:

b. **Update on GDPR.**  SJ awaiting members list from JG. If no reply, contact YH. **ACTION**:

c. **New committee members.** Doctors are actively seeking new members. SSJ to make a poster to support this action and seek members’ feedback on it before using. **ACTION**:

d. **Fund Raising**. Fund to sponsor patients’ water cooler proposed. Could we perhaps attract more members though fund raising? Discuss further at next meeting: **ACTION**:

e. **Fir House Patient Group** inquiry update. Sarah-Jane to meet with them in April.

4. Open Meeting 3rd April 2019. The theme is **Mental Health First Aid** by Juliet Adloune; JH is liaising with her. Poster is done and on display. Usual arrangements for refreshments; RS. Dr Towl to be invited by JH. **ACTION:** completed.

5. **New committee members.** See 3c above.

6. **Update on progress of questionnaire**. First step planned for April; SJJ

7. **Committee meeting members New Year meal.** 28th March, 7.30 pm, The Plough Coton

8. **AOB. A possible topic for 3rd July Open Meeting**. Lisa from Arlington House for the interactive talk about dementia; SJJ offered to contact her. **ACTION**

DF suggested Dr Hartropp could speak in our next but one open meeting. Subject would be Empowering People at the end of life

Cambridge Area Patient Groups. Last communication to be circulated by SJJ **ACTION**

MH asked i) about EPS. Hopefully patients will continue to use Girton dispensary through System Online.

ii) if any information was available on the developing Primary Care Networks might affect our practice. SJJ advised await developments.

9. **Date for next meetings**: 3rd April open meeting; 10th April committee and 8th May committee MH to chair;

M Hewins

March 2019